

Dear Event Coordinator/Representative:

Thank you for your interest in the Junglemobile, a project of the Kiwanis Pediatric Trauma Institute at The Children's Hospital and St. Anthony Central, Denver. The Junglemobile promotes partnerships between local EMS, hospitals and Kiwanis clubs to educate rural communities on preventing injuries to children. Data shows that rural areas have the highest incident rates of preventable injuries. The Junglemobile is available to eligible communities outside the metro area one time per calendar year on a first-come, first-served basis.

The Junglemobile contains several learning stations with designated curriculums to help you educate the children in your community on injury prevention. A community evaluation tool is included to help evaluate the program's effectiveness. Use of the curricula and the evaluation are required for all events. Of note, regarding event location, please also be aware that the Junglemobile requires a 30' by 30' space, including access to an electrical outlet for set up.

So what do you need to do to have your community participate in a one-day Junglemobile event?

In order to be considered for an event, all necessary paperwork must be complete, submitted together and received by to the Junglemobile Coordinator (contact information below) at least 6 weeks prior to your requested event date before the Junglemobile can be reserved. The required paperwork includes the following:

- 1) Requirements & Agreement Form - Complete with *three authorized signatures* from representatives from each of the supporting agencies - local hospital, EMS, & Kiwanis club
- 2) Three Letters of Support - Gain the support of your community's local Kiwanis Club, EMS agency and Hospital (or your community's equivalent). Their support is required and should include an active contribution to your event, such as: providing lodging and food for the Junglemobile driver, transportation and refreshments for the volunteers, bike helmets, car seats or other safety items to distribute at the event, etc. **Collaboration and documentation specifying the contribution of each agency is required for Junglemobile use. In addition, it needs to be written on agency letterhead with official signatures.**

In return for use of the Junglemobile, we ask your community to provide funds to support the Junglemobile driver by providing meals and lodging for each driver for the length of time the Junglemobile will be in your community for your event. The driver(s) will assist you while at your event by helping to set up the vehicle's learning stations, orienting your volunteers to the curricula and general oversight of the event. However, please be aware that it is up to you and the supporting agencies to manage all aspects of your community's event including advertising and promotion, and arranging in advance for **at least 15 volunteers** to teach the curricula at the learning stations and run your event.

Upon receiving all of your completed forms, you will be contacted regarding the Junglemobile's availability. Once your event has been approved, you will receive a confirmation packet that includes a confirmation letter, the curricula, a media release example, an event coordinator planning checklist and an event evaluation form. You will also be provided the contact information for the Kiwanis representative who will drive the vehicle to your event location so you can make the necessary arrangements.

In the meantime, if you have additional questions or need further information, please feel free to visit the Junglemobile website at www.junglemobile.com or contact me directly. I look forward to working with you and your community.

Sincerely,

Bethany McDowell
Junglemobile Program Coordinator
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