

OUTPATIENT BEHAVIORAL HEALTH CLINIC
Department of Psychiatry and Behavioral Sciences

Billing & Deposit Notice

To the Parents and Guardians of Our Patients,

Effective October 13th, 2008, for appointments with providers who are members of the University of Colorado Denver Health Sciences Center (UCDHSC) faculty practice group, we will begin collecting a deposit at the time of each appointment. This deposit will be applied toward the provider charges for that day. We understand that if you are an existing patient with the UCDHSC Faculty practice group, or have been a patient of this practice in the recent past, this may be a change from your previous experience. However, this change does follow behavioral clinic practices in our community:

Our deposit requirements are:

New patient appointments - \$150
Return patient appointments - \$60
Group appointments – no deposit required
Non-UCDHSC providers – no deposit required

As before, University Physicians, Inc. (UPI), the billing entity for our professional services, will continue to bill your health insurance company. However, it is important that you understand your benefits and coverage in advance, as you will be responsible to pay any additional balance not covered by your insurance plan. Please contact your insurance benefit office directly. UPI will bill you directly for any outstanding additional balance. In the event that your insurance plan pays the claim and your portion is less than your deposit amount, UPI will refund you the difference, minus any other outstanding balance you may owe on other services owed to UPI.

In addition to the UPI bill, The Children's Hospital (TCH) bills for use of its facilities and staff. TCH will bill your insurance company directly. You will be billed any portion of the TCH bill not paid by your insurance company.

Deposit payments will be accepted by cash, major credit card or check made payable to University Physicians, Inc.

Please understand that if the deposit cannot be made in full at the time of each visit, we will need to reschedule your child's visit.

