



The Children's Hospital

www.thechildrenshospital.org

WELCOME TO THE CHILDREN'S HOSPITAL OCCUPATIONAL THERAPY DEPARTMENT

Thank you for choosing the Children's Hospital for your child's occupational therapy needs. We look forward to serving you. Please arrive 10 minutes prior to your scheduled appointment in order to complete the necessary paperwork.

THE CHILD, THE THERAPIST AND YOU

It is our mission to provide your child with the highest quality of care. We achieve this by helping you to understand what therapy can and cannot do. We focus on family priorities and promoting open communication between the therapist and the family.

Our therapist will be evaluating and identifying specific problems which may be interfering with your child's daily life tasks. Our therapist will gather information regarding your child through talking with you and your child. Therefore, it is important that the primary care-giver be present at the evaluation. Some evaluations include testing with standardized measures, so the therapist may ask that you observe from the observation window.

Please try to make care arrangements for your other children. You will benefit more from the evaluation session if you are not preoccupied by the task of supervising your other children. During the session, the therapist will offer education and home program ideas. Your participation is needed to make the best recommendations for your child.

We value all information that you can share with us about your child. If you have school reports or other written information that you feel will be helpful for the therapist, please bring this with you to your first visit. If a questionnaire is included with this letter, please fill out the questionnaire and return to us at your earliest convenience.

YOUR CHILD'S APPOINTMENT

What to Bring:

- Bring appropriate medical and/or school reports that you have available.
- Current insurance card.
- Preferred method of payment for co-payment.

Cancellations:

If you need to cancel your appointment, we request that you do this 48 hours in advance. You may be asked to reschedule your child's appointment if you arrive later than 15 minutes past the scheduled appointment time. We also request that you notify the receptionist of any changes in your telephone numbers, address, insurance coverage and primary care physician.

Information and Education:

During your child's evaluation, your therapist will briefly discuss the findings. Within 2-4 weeks of the evaluation you will receive a detailed report of your child's evaluation results along with a treatment plan and recommendations.

Payment of Services:

The Children's Hospital accepts all insurances; however some insurance policies do not cover therapy services. It is your responsibility to understand your insurance benefits. Determination of how services will be paid should be resolved before bringing your child to therapy. You will be responsible for your co-payment and any remaining balance once insurance has paid.

We look forward to meeting you and your child!

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